



30 June 2010

Circular No. 3

BY EMAIL

To: ALL QUALIFIED TEAMS

JUNIOR DAVIS CUP AND JUNIOR FED CUP BY BNP PARIBAS FINALS 2010
The International Tennis Federation Team Championships
for Boys and Girls of 16 & Under

Congratulations on the qualification of your boys'/girls' team(s) for the Junior Davis Cup and Junior Fed Cup by BNP Paribas Finals. Please find below further detailed information relating to the event.

The Junior Davis Cup and Junior Fed Cup by BNP Paribas Finals will be held at La Loma Centro Deportivo, San Luis Potosi, Mexico from **Tuesday 28 September to Sunday 3 October 2010**.

VENUE

La Loma Centro Deportivo and Lomas Racquet Club, San Luis Potosi, Mexico. Matches will be played on 16 hard courts, 12 at La Loma Centro Deportivo and four at Lomas Racquet Club.

ARRIVAL/DEPARTURE

All teams (three players and one non-playing captain) are expected to arrive on **Saturday 25 September** and depart on **Monday 4 October**. Please note that the arrival day is one day earlier than usual to allow players to acclimatise to the altitude (1950m/6397 feet).

PARTICIPATING TEAMS

The line-up of competing nations is as per the attached sheet (Attachment B). Mexico, as host nation, will automatically qualify for the Finals. The number of qualifying places in North/Central America & Caribbean has been reduced accordingly.

TRAVEL

The ITF will cover the cost of four economy flight tickets per team to San Luis Potosi (three players and one non-playing captain). As last year, we are requesting National Associations to make their own travel arrangements, and to forward a proposal with flight times, prices etc to us. If we deem the proposal cost-effective, we will approve it and reimburse the cost of the tickets upon receipt of an invoice. If not, we will offer an alternative.

It should be noted that the ITF has a fixed fund set aside for travel costs and any additional expenses over this amount will be charged to the nations.

It is advisable for all nations to set aside an amount in their budgets for 2010 in the event that the ITF is unable to fully cover air ticket costs.

Return air tickets will be reimbursed from the capital city, or from another nominated city, of each National Association qualifying for the Final to **San Luis Potosi Airport**. It will, however, be the responsibility of each National Association to organise and pay for any travel necessary to bring team members to the agreed city of departure.

Additional travel costs incurred through changes to nominations will be borne by the relevant

National Association.

Due to restricted space on official tournament transportation, airport transfers will not be provided for extra persons travelling with the teams unless prior written approval is obtained from the ITF.

PASSPORTS/VISAS

Valid passports are required for entry into Mexico. Should your team(s) require visas, the Federación Mexicana de Tenis will help you with your visa applications. Please forward your request for an invitation letter to Helen McFetridge at the ITF Office, London as early as possible in order to avoid problems obtaining visas. **Please do not delay on this vital matter.**

Please note that for some countries, the cheapest and most convenient flights to Mexico may be via the USA. If this is the case, the ITF will only reimburse the cost of these flights and it is the responsibility of the National Association to ensure that their team members have US visas. **This may require you to select your team well in advance of the nomination deadline.**

HEALTH

We recommend that you visit the following website to find some useful information for your teams regarding protecting their health while in Mexico: Wwwn.cdc.gov/travel/destinationMexico.aspx. This website will tell them what to avoid eating and drinking, what vaccinations may be needed, and other useful information.

HOTEL

Teams will be accommodated at the following hotel, on site at La Loma:

CAMINO REAL HOTEL (within La Loma grounds)
Carretera a Guadalajara No.1100
Fraccionamiento La Loma
San Luis Potosí, SLP CP78216
MEXICO

Tel.: +52 (444) 1025000
www.caminoreal.com/sanluis

The ITF will make all bookings for teams and captains. Teams will be offered a triple room for the players and a single room for the captain.

Under no circumstances must additional persons arrive at the official hotels without informing the ITF, unless they have made their own reservations. Nations should advise the ITF immediately if additional officials will accompany their teams and will require the ITF to reserve accommodation for them. Any additional persons/officials will be responsible for their own transport, accommodation and hospitality costs.

EARLY ARRIVALS

National Associations wishing to send their team(s) to the competition earlier than the official arrival date (Saturday 25 September) may do so at their own cost.

If early arrivals are required, please advise the ITF as soon as possible in order that appropriate hotel arrangements can be made. Accommodation cannot be guaranteed if application is not made to the ITF before ***Friday 10 September.***

HOSPITALITY

Full hospitality will be provided for a maximum of four members per team (three players and one non-playing captain). Hospitality will consist of:

- Triple rooms for players and single rooms for captains from **Saturday 25 September** to **Monday 4 October**.
- Meals beginning with dinner (evening) on **Saturday 25 September** and ending with breakfast on **Monday 4 October**. All meals will be served at the Camino Real Hotel, except for those teams playing at Lomas Racquet Club who will eat lunch there.

TEAM COMPOSITION / ELIGIBILITY TO REPRESENT A COUNTRY

Each team shall consist of three players and a non-playing captain. Players and captains must be eligible to represent a country in accordance with the 2010 ITF Junior Team Competitions Regulations (section IV, rule 26) and will all be expected to produce passports for inspection prior to the start of the competition.

All players and captains must complete the Eligibility Form (attachment C) and return it to the ITF.

The same captain may be appointed for both the boys' and girls' teams.

FORMAT OF THE COMPETITION

The Junior Davis Cup and Junior Fed Cup by BNP Paribas Finals will be played on a round robin basis, followed by a knockout stage, as required, to place teams from 1st to 16th position for both the boys and girls events. Each tie will consist of 2 singles and 1 doubles. The doubles rubber must be completed even if a 2-0 scoreline is obtained, except in exceptional circumstances when the tournament committee may waive this requirement by unanimous vote. Each team will play five ties.

Teams participating in the Finals must participate in all matches scheduled, including consolation. Players and captains must also attend and participate in all official ceremonies and functions, unless reasonably unable to do so.

SEEDING

The ITF will decide the seeds at the Finals. Seeding will be based on:

1. results from Regional Qualifying
2. junior and professional rankings
3. results from Regional Association sanctioned events in each continent
4. In the event of nations appearing to be equal, a final decision will be based on performances by the relevant nations in past ITF 16 & Under Team Competitions.

THE DRAW

The Draw will be made Monday 27 September, time and venue to be confirmed.

WEEKLY SCHEDULE

The Weekly Schedule will be sent shortly, along with the Fact Sheet.

AWARDS AND CEREMONIES

The Opening Ceremony will take place on **Monday 27 September**, venue to be confirmed. All teams and captains are required to be present for this ceremony dressed in their NATIONAL TEAM TRACKSUITS.

The girls' and boys' trophies and 1st, 2nd and 3rd placed medals will be presented on **Sunday 3 October**, following the last rubber of the day.

DRESS CODE

Enclosed is the Team Identification Style Guide, which was previously sent to all Member Nations competing in Regional Qualifying, along with a letter from Luca Santilli (Head, Juniors & Seniors

Tennis, ITF). Team Identification is a very important part of the ITF Junior Team Competitions. If you have any questions on this subject, please contact the ITF immediately.

Also please see Appendix B (Dress and Equipment) in the 2010 ITF Junior Team Competitions Regulations. This gives full, detailed instructions with regard to dress and equipment. Please ensure that the captains and players are fully aware of the rules to avoid any inconvenience on site.

The ITF will provide caps for use by the players on court. If personal caps are preferred, these must be in accordance with the Clothing and Equipment Code of Conduct. Taping of unacceptable manufacturers logos etc. will not be permitted on clothing or hats.

CODE OF CONDUCT

All captains and players must be fully aware of the Code of Conduct (Appendix B, 2010 ITF Junior Team Competitions Regulations.)

NOMINATIONS

Nomination forms (Attachment A) are enclosed and these must be completed and returned by **NO LATER THAN TUESDAY 3 AUGUST**. If nations require visas, team nominations must be submitted well in advance of this deadline.

As stated in the 2010 ITF Junior Team Competitions Regulations section IV, rule 21, a National Association may change a maximum of two of its nominations up until one hour before the captains' meeting, which will be held prior to the draw.

Where possible, changes to nominations should be notified in writing to the ITF seven (7) days before the date of commencement of play or, at the latest, in writing to the ITF Representative on the day of the captains' meeting.

Additional travel costs incurred through changes to nominations will be borne by the relevant National Association.

ORDER OF MERIT

According to the 2010 ITF Junior Team Competitions Regulations section IV, rule 22, the Order of Merit may be changed no later than fourteen days prior to the scheduled first day of play (**no later than Tuesday 14 September**). Thereafter, except as provided in the next paragraph, no change may be made to the Order of Merit. Any player nominated after this date is automatically placed at no. 3 in the order of merit for singles, unless otherwise decided by the ITF Junior Competitions Committee.

Requests for changes to the Order of Merit made within 14 days must be based on recent tournament results and are to be made in writing with supporting documentation to the ITF Representative, whose decision is final. The ITF must take such changes into account when determining the final seedings.

WITHDRAWALS

Any team member or captain who:

- i) attempts to leave the competition before the official departure day set by the ITF may lead to the refusal of entry of his/her country for the following year's Competition and the National Association may be fined. This fine shall not be greater than four (4) times the amount the ITF contributes per team to the organising National Association of the Regional Qualifying Rounds.

Any team that:

- i) fails to play all its matches, including placement ties
- iii) withdraws from the final stages of the Competition after having qualified for them;

shall have its entry refused for the following year's Competition and shall be fined. This fine shall be four (4) times the amount the ITF contributes per team to the organising National Association of the

Regional Qualifying Rounds.

In the case of natural disaster, the Junior Competitions Committee may resolve by a two-thirds majority that no penalty be imposed.

INSURANCE

As per Section IV, rule 30 of the ITF Junior Team Competitions Regulations, National Associations are responsible for ensuring that all members of their team(s), and any accompanying officials in their delegation, are fully and adequately covered by insurance for the purposes of attending and participating in the event. The ITF, the title sponsor, the host association and the host venue cannot accept any liability for any participant or visitor in this respect.

REGULATIONS

Copies of the 2010 ITF Junior Team Competitions Regulations have been available at the regional qualifying events and were also sent to all Member Nations at the beginning of the year. Further copies will be available at the Finals. The Regulations can also be accessed on www.itftennis.com/juniors by highlighting “**Team Competitions**” and selecting “**Rules and Regs**”. Please ensure that the team captain is fully conversant with all the Rules of the Competition, including the Code of Conduct.

RIGHTS TO USE NAMES AND LIKENESS

In accepting nomination, each player grants and assigns to the ITF the right in perpetuity to make, use and show from time to time and at its discretion, motion pictures, still pictures and live, taped or filmed television and other reproduction of him/her during the event and in connection with the promotion of the event without compensation for him/herself, his/her heirs, devisees, executors, administrators or assigns. Such promotional activities by the ITF shall not be identified as or represented to be an endorsement by the player of any product or company.

Should you require any further information please do not hesitate to contact me.

Kind regards

Helen McFetridge
ITF Co-ordinator, Juniors & Seniors Tennis

Attachment A Team Nomination Forms
Attachment B List of Competing Nations
Attachment C JFC JDC WJT Eligibility Form
Enclosure Style Guide