



**WORLD JUNIOR TENNIS COMPETITION FINALS**  
**ITF TEAM CHAMPIONSHIPS FOR BOYS AND GIRLS OF 14 & UNDER**

**MONDAY 05 - SATURDAY 10 AUGUST 2013**  
**(ARRIVAL DAY SATURDAY 03 AUGUST / DEPARTURE SUNDAY 11 AUGUST)**

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**FACT SHEET**

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**SANCTIONED AND ORGANISED BY**

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**IN COOPERATION WITH**

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**INTERNATIONAL SPONSORS**

Official Ball Wilson Tour

**DOMESTIC SPONSORS**

Olomuc Region  
TK Plus s.r.o.  
City of Prostějov

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**TOURNAMENT COMMITTEE**

Member, ITF Junior Committee  
Tournament Director  
Head, Junior Tennis  
Tournament Referee

Balasz Taroczy  
Petra Langrova  
Luca Santilli  
Stephane Cretois

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**LOCAL ORGANISING TEAM**

Assistant Referee  
Representative of TK Prostějov  
Chief of Officials

Anna Michalcova  
Dr. Michael Ptacek  
Ing Petr Flasar

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**ITF TEAM**

ITF Staff  
ITF Staff  
ITF Staff

Catherine Michie  
Will Auger  
Helen McFetridge

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**VENUE**

TK Prostějov  
Za Kosteleckou 49  
796 40 Prostějov  
Czech Republic

Tel: + 420 582 402 506  
Fax: + 420 582 342 870

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**USEFUL TELEPHONE NUMBERS**

ITF Referee (during the event only)  
ITF Tournament Staff (during event only)  
ITF Tournament Office (near Centre Court)  
Press Office

Tel: + 420 728 468 751  
Tel: + 4407879 668612  
Tel: + 420 582 402 566  
Tel: + 420 582 402 511 - Line 316

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**FORMAT OF PLAY**

16 teams will be split into 4 groups of 4. Three days Round Robin followed by knockout stage to place teams from 1st to 16th position. Each tie will consist of 2 singles and 1 doubles rubber. The doubles rubber must be completed even if the score is 2-0, unless otherwise decided by the Referee. All teams will play 5 ties.

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**TIE BREAK**

A tiebreak shall always be played when the score reaches six games all

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**WITHDRAWALS**

As per Section VII, rule 55 any team member or captain who:

i) attempts to leave the competition before the official departure date set by the ITF may lead to refusal of entry of his/her country for the following year's Competition and the National Association may be fined. This fine shall not be greater than four (4) times the amount the ITF contributes per team to the organising National Association of the Regional Qualifying Rounds.

Any team that:

- i) fails to play all its matches, including consolation or placement ties, in the Regional Qualifying Round or in the final stages of the Competition; or
- ii) is disqualified for an offence committed in the Regional Qualifying Round;

may have its entry refused for the following year's Competition and shall be fined. This fine shall not be greater than four (4) times the amount the ITF contributes per team to the organising National Association of the Regional Qualifying Rounds.

Any team that withdraws from the final stages of the Competition after having qualified for them may have its entry refused for the following year's Competition and shall be fined. This fine shall be four (4) times the amount the ITF contributes per team to the organising National Association of the Regional Qualifying Rounds.

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**AIRPORT TRANSFERS**

Teams will be met on arrival at Vienna airport by local tournament staff and driven to their respective hotels in Prostějov. The transfer journey is 2-3 hours.

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**DAILY TRANSPORTATION:**

For ease of travel to and from the tennis site, all teams at the Hotel Grand will be provided with transportation on a daily basis according to the transportation schedule provided.

Any person(s) and/or teams failing to take the transportation provided shall be responsible for their own taxi costs as necessary.

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**HOSPITALITY**

From Saturday 03 August teams will be accommodated at the Hotel Tennis Club and Hotel Grand and hospitality will consist of:

A triple room for players and single rooms for captains.

Meals beginning with dinner on Saturday 03 August and ending with breakfast on Sunday 11 August.

Hospitality outside the dates specified above will be provided and paid for only if this is as a result of flight availability problem and if agreed by the ITF.

Meals will be buffet style and all teams are requested to clear their tables after use.

Early arrivals are requested to take all meals (breakfast, lunch and dinner) at the Indoor Tennis Hall, TK Prostějov. The organisers will provide appropriate meal vouchers.

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**HOTELS**

Hotel Tennis Club (Teams & ITF Staff)  
Za Kosteleckou ulici 49A  
796 40 Prostějov  
Czech Republic

Tel: + 420 582 402 511  
Fax: + 420 582 348 071

Hotel Grand (Teams)  
Palackeho Str. 1-2  
796 01 Prostějov  
Czech Republic  
(1.5kms from venue)

Tel: + 420 582 332311  
Fax: + 420 582 332 323

The ITF will assign teams to specific hotels.

Players must not socialise in the hotel reception areas or in corridors. Players are expected to be well behaved at all times. Poor behaviour will be dealt with severely.

All extras, including laundry, telephone, internet access and room service will be charged to the room and all bills must be paid before departure on Sunday 11 August by the Team Captain. At this point, the Team Captains' passports will be returned.

Please be aware that telephone charges from the official hotels in the Czech Republic are generally expensive.

Mini bar services will be available in Captain's rooms only.

The organisers will provide ample refreshments free of charge during the week of the Competition. Team captains can collect refreshments from the Payers Lounge and Restaurant.

<b>SEEDING MEETING</b>	<b>Date</b>	<b>Time Venue</b>
Girls' Seeding Meeting - Sunday	04-Aug	15:30 Hotel Tennis Club, TK Prostejov
Boys' Seeding Meeting - Sunday	04-Aug	16:00 Hotel Tennis Club, TK Prostejov

All Captains are invited to attend.

<b>CAPTAINS' MEETING</b>	<b>Date</b>	<b>Time Venue</b>
Captains' Meeting - Sunday	04-Aug	18:00 Hotel Tennis Club, TK Prostejov

All Captains must attend.

#### **PASSPORTS**

Captains must submit passports for the whole team, including the Captain, to the ITF staff in the ITF Office by Sunday 04 August, no later than the Captain's Meeting. The hotels will retain the passports of the team captains and these will be returned upon payment of the final bill.

#### **CREDENTIALS**

All players and captains will be issued with credentials which should be worn at all times.

<b>THE DRAW</b>	<b>Date</b>	<b>Time Venue</b>
Sunday	04-Aug	19:00 Indoor Tennis Hall, TK Prostejov

<b>WELCOME PARTY</b>	<b>Date</b>	<b>Time Venue</b>
Sunday	04-Aug	19:00 Indoor Tennis Hall, TK Prostejov

National Tracksuit or smart casual wear are recommended.

<b>OPENING CEREMONY</b>	<b>Date</b>	<b>Time Venue</b>
Monday	05-Aug	10:00 Court 1, TK Prostejov

All teams, including Captains, must be present wearing national team tracksuits.

<b>TEAM PHOTO SESSION</b>	<b>Date</b>	<b>Time Venue</b>
Tuesday	06-Aug	08:00 TK Prostejov

A team photo session will be held on Tuesday morning where all teams must wear national team tracksuits for the official team photograph. Details will be distributed at the Captains' Meeting.

<b>PLAYERS' BBQ PARTY</b>	<b>Date</b>	<b>Time Venue</b>
Thursday	08-Aug	19:00 Football Prostejov sports club

Transport will be provided from TK Prostejov. Dress: Casual.

<b>EDUCATIONAL FORUM</b>	<b>Date</b>	<b>Time Venue</b>
ITF JUNIOR TENNIS SCHOOL - Friday	09-Aug	on completion Hotel Tennis Club, TK Prostejov

All players and captains must attend of the matches

An Educational Forum will be organised by the ITF. The Forum will consist of presentations from experts in various fields, including nutrition, media etc. A current or former player will also attend to answer questions from players and coaches. All coaches must attend with their teams. Additional people are also welcome to attend.

<b>PRIZE GIVING CEREMONY</b>	<b>Date</b>	<b>Time Venue</b>
Saturday	10-Aug	After Finals Centre Court, TK Prostejov

Trophies and medals will be presented to the boys' and girls' top three placed teams.

<b>FAREWELL PARTY</b>	<b>Date</b>	<b>Time Venue</b>
Saturday	10-Aug	19:30 Indoor Tennis Hall, TK Prostejov

The Farewell Party and Disco will be hosted by TK Prostejov. Dress: Casual.

**ALL TEAMS MUST STAY THROUGHOUT THE COMPETITION INCLUDING THE FAREWELL PARTY. ANY PLAYER OR TEAM WHO ATTEMPTS TO LEAVE THE COMPETITION BEFORE SUNDAY 11 AUGUST MAY BE PENALISED.**

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**OFFICIAL BALL**

Wilson Tour tennis balls will be used. Four balls will be provided at the start of the match. Balls will be changed after eleven games and subsequently, thirteen games.

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**SCHEDULE OF PLAY**

Play will start at 10:00 daily, with the exception of Monday 03 August when play will commence after the Opening Ceremony. Matches will be played at TK Prostějov and nearby courts.

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**ORDER OF PLAY**

The Order of Play will be issued daily by the Referee and will be posted on-site and at the official tournament hotels.

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**OFFICIALS**

There will be a Chair Umpire for each match.  
For the semi-finals and finals in the Main Draw additional linespersons will be provided.

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**BALL KIDS**

At least one ball kid will be provided for each match.

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**PRACTICE**

Practice courts will be available from Sunday 04 August and will be allocated to teams dependent upon their arrival times.  
Details of practice court allocation will be posted on site in the ITF and Referee's office as well as at the hotel on Sunday 04 August.  
Practice courts will be available free of charge for use by teams arriving before 03 August.

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**PRACTICE BALLS**

Eight new practice balls will be issued to each team captain on arrival on Saturday 03 August. These balls will be changed during the week against used balls from the tournament matches that are in better shape.

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**RESULTS**

Results will be posted on-site and at the official tournament hotels.  
Results will also be posted online at [www.itftennis.com/juniors](http://www.itftennis.com/juniors)

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**TOWELS**

Six towels will be issued to each team at the start of the competition. These towels should be used on court throughout the week and it will be the responsibility of each team to wash them. Towels may be washed each day free of charge at the hotel laundry. All hotel laundry should be handed in at the Hotel Tennis Club Reception.

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**WATER**

Water will be provided on each court.

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**STRINGER**

The stringing service will be 10 € / 15 US\$ / 300 CZK (labour charge)

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**FIRST AID**

A doctor will be available on-site from Sunday 04 August to Saturday 10 August inclusive. During competition times, the doctor will be located in the administration building of TK Prostějov. Outside competition times, a captain should contact the reception desk in the hotel.  
Nations must have private medical insurance in the event of requiring hospital and doctor's treatment.

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**MESSAGE**

Message is available on-site at a cost of 10 € / US\$ 15 per 30-minute session.

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**CHANGING ROOMS**

Each club has changing rooms and showers available for players' use.

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**VALUABLES**

Each player and captain must take full responsibility for care of his/her own valuables and personal belongings.

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**LAUNDRY**

A laundry service will be available for teams' use at the Hotel Tennis Club. A special rate of 7 € for a small bag of clothes (containing 2 tennis kits = 2 skirts/shorts, 2 shirts, 2 pair of socks or similar) and 12 € for a big bag (containing 4 tennis kits = 4 skirts/shorts, 4 shirts, 4 pair of socks or similar) has been agreed. Additional items must be paid separately or put in an additional bag.  
All laundry should be handed in at the Hotel Tennis Club reception.

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**PLAYERS LOUNGE - CLUB**

The Players' Lounge will be located in the Tennis Restaurant. Teams will have use of video games, internet, bowling and billiards.